

#### FIND YOUR WAY LIVING AS AN ENGLISH TEACHER IN CHINA





### WHY TEACH ABROAD?

Picture the scene... you leave your apartment and take a stroll through your new neighbourhood. You're surrounded by new smells, sights and people. You are mellowed by a new culture and experience and you have a sudden urge to explore a new kind of lifestyle!

Part of what drives you is you are now a role model and a teacher and your job involves you inspiring and helping young learners discover themselves and learn because of you. English language is highly valued and you will be at the core of their learning engagement. Teaching abroad is an enriching experience available to anyone that truly wants to move away from the typical 9-5. Spend your time away from the classroom meeting new people and exploring.



TEACH / EXPLORE / GROW / LEARN / INTEGRATE / INSPIRE / DO / REMEMBER / BRIDGE



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# **WHO WE ARE**



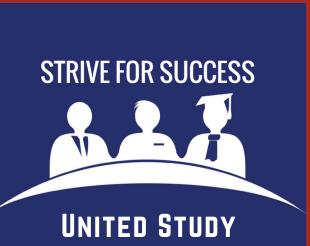
Teach English Abroad

### WE ARE HERE TO HELP YOU

United Study is an educational based services provider. We are established in the UK and provide services ranging from HR, recruitment, teacher training to management, student and teacher placements.

We are proud to say that United Study began by friends that both had a vision for providing a reliable platform for teachers to more easily experience what life is like teaching abroad. The founders of United Study have taught abroad and believe it is an unforgettable experience that is worth sharing.

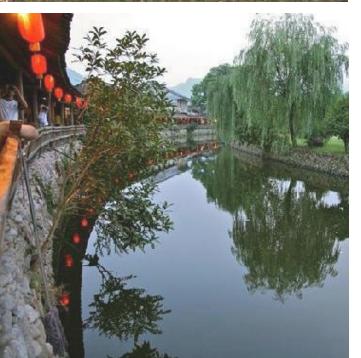
We very much understand the nature and concerns of what life could be like living and working in a foreign country. We are here to help guide you and support you along the way and we will do our part to make sure you are placed in a well established partner school of ours. We only work with well established quality schools to ensure you have a worry free and enjoyable experience.



Teacher Placements Study Abroad Work Placements Summer School Support & Guidance Pre-University Scholarships University







# DAILY LIFE AS A TEACHER

#### Salary

Schools typically provide a set monthly salary. Some schools provide quarterly performance based bonuses between 1000 to 3000 RMB. Depending on your location, you should expect a base salary between 8,000 to 20,000 RMB+ (Larger cities will generally pay a higher wage but expect living costs to balance the earnings to a similar level as a smaller city). Higher salaries will be determined based on qualifications, experience and interview performance with the school.

#### Hours

You will generally be working between 16 to 30 hours, 5 days a week, Wednesday to Sunday. You will usually arrive at the school from 1pm - 9pm allowing time to prepare.

#### Students

Students will generally be aged between 3 to 14 years old with select schools up to 50 (please inquire during the interview for your preference). Classrooms are generally smaller than a public school (50 per class) with a maximum of 16 students in one classroom. Each class will be 40 minutes although some schools may desire up to 1 hour lessons.

#### Curriculum

You will teach the same group of students once or twice a

week depending on the school. For each class, you can expect to have a full curriculum provided. You will be working with your coteacher to produce lessons.

#### **Teaching Environment**

As a native English speaker the school will expect for you to communicate and teach your lessons entirely in English. The aim is for students to be able to speak and think with English fluency as a native.

#### **Lesson Planning**

If you took a TEFL/TESOL or CELTA course, you should already have a firm grasp on how to produce a lesson plan. Lessons will typically follow a structure based on the provided curriculum. You will be able to implement a PPP structure by most schools. You will be provided full training throughout your time to build on your ability.

#### Holidays

There are around 11 national holidays per year but you will also get around 2 weeks holiday as standard (up to 10 days). At the end of your contract, you can also expect to earn a completion salary bonus on top of your usual wages. You may extend your contract which usually means a bump in your salary and even promotional opportunities.



# WHAT ARE THE REQUIREMENTS?

Teaching requirements may differ by school and location but we will provide a brief outline of what to expect

#### 1. Native English Speaker (Non Natives May be Considered if Degree Obtained in a Native English Country)

The first prerequisite for your Z visa is you must be a native English speaker and hold a passport from a native English Country. (UK, Ireland, USA, Canada, Australia, New Zealand and South Africa).

#### 2. Bachelors Degree

A degree in any field but must have been obtained from a native English country (UK, Ireland, USA, Canada, Australia, New Zealand and South Africa). Individuals that are not native English speakers may qualify for a Z visa if their language fluency is sufficient

and have earned their degree from a native country.

#### 3. TEFL / TESOL / CELTA OR Degree in an English Major OR 2 Years Teaching Experience

Under Chinese law, to qualify for a position as a Native English speaker the individual should posses a minimum of 120 hours TEFL training or hold 2 years teaching experience. However, English majored graduates do not need to obtain a foreign language certificate.

**4. Between the Ages of 22 to 55 Years Old** You must be between 22 and 55 years of age.

# WHAT ELSE?

#### Undergoing a pre-medical check in your home country.

Getting your working visa unfortunately isn't quite as straight forward as you may think. You would first need a Z VISA. This visa is a requirement under Chinese law and is transferable into a Foreign Expert's Certificate (Working Visa) once you arrive in China. To obtain the Z-Visa you will need to complete a series of medical tests in your home country or a country besides China (they may be done in Hong Kong if you are currently inside China).

You will need to present the filled out medical forms (provided by United Study), visa application forms, signed invitation letter (sent by your school), 2 passport photos, your passport and the appropriate funds to the Chinese embassy at which you apply.

Once you have obtained the L-visa, you will be able to enter China for 30 days. During these 30 days you should head to the school that has employed you and they will help you complete another series of medical tests with a Chinese doctor (mandatory), as well as apply for your Foreign Experts Certificate. This can all be completed within a week with help from the Chinese staff at your school. After that, you're ready to work in China!

For the kind of medical test, everyone needs to complete 2 sets of medical exams in order to obtain a working visa for China (unless currently located in China). The first MUST be done in your home country or in another country besides China. The second series of exams will have to be completed once you are in China.

You will need THESE FORMS completed by your doctor at home. The tests include: **ECG**, **chest X-rays**, **blood tests**, **urine samples**, **HIV and hepatitis tests and a few others**. Blood test results can take a long time so if your start date is sudden, get on these right away and tell your doctor you need them back ASAP.

Many doctors will simply sign off on the forms without questions, while others will insist you complete all of the tests and pay a fee before they return the signed document to you. The medical forms can be a bit of a hassle to complete but they ARE required.



## APPLICATION PROCESS

#### STAGE 1

Email all your current documents on the provided email application form you will receive after emailing us.

CV/Resume Recent Picture of yourself TEFL/TESOL/CELTA Certificate Degree Scan (Apostilled) Passport Scan SKYPE ID and Phone Number (including area code) Recommendation Letter Criminal Record Check / FBI report Pre Medical Health Check Please also fill in the attached email form

#### (MUST BE FROM EITHER THE UK, USA, AUSTRALIA, CANADA, IRELAND, NEW ZEALAND OR SOUTH AFRICA)

applicants that are non native but have acquired their degree in a native English country pay be considered

#### STAGE 2

A member of the United Study team will contact you to arrange the Skype interview. We will answer any questions you have at the end.

#### STAGE 3

You will be put forward to your chosen school location to speak directly with them. Depending on the school, you may be asked to produce a short sample video introduction or short sample lesson. United Study will be happy to discuss this with you in advance.

#### STAGE 4

Once all your documents have been submitted and your Z visa has been processed. We will advise you on information regarding the date you should book your flight and provide any suggestions or advise throughout. United Study will always be within reach to support you.



Take our suggestions as a guide as they will vary according to your tastes and needs to whatever helps you feel comfortable while teaching abroad.

PLEASE NOTE: Chinese plug sockets/outlets are 220-volts, you will find them inside your city but we would recommend bringing along voltage converters for your electronics.

Clothing style for teaching will differ by school but expect anywhere from casual business attire to a fully casual dress code.



# WHAT'S INCLUDED IN THE CONTRACT?





### Included

All contracts will provide the following benefits but please inquire for specifics.

#### **Reimbursed Flights**

Between 8,000 to 10,000 RMB flight reimbursements (1150 to 1450 USD). You will be required to pay for your single flight to China. Your initial flight cost will be reimbursed in the first 6 months and your return (if you choose to leave after 1 year) will be provided at the end of your 12 month contract.

#### Free Housing OR Housing Allowance

For most cities you will have the option of both. Housing will be free for the duration of your contract although utilities and gas are not included.

#### Free Health Insurance

You will be insured under Aetna medical insurance.

#### **Others Include**

Airport pickup, quarterly bonuses, 10 days paid vacation, full training, low living costs, end of year completion bonus, free optional Chinese lessons, foreigner meet up events

#### WWW.UNITEDSTUDY.CO.UK









### USEFUL WORDS AND PHRASES LEARN CHINESE

Speaking Chinese will not be necessary during your time teaching in China. Many teachers can quite easily get by without. But here are some of the most common words and phrases to help you out:

#### Hello - 你好 Nǐhǎo

Goodbye - zai jian (Informal - bai bai)

How are you - 你好吗 Nǐhǎo ma

Thank you - 谢谢 Xièxiè

Sorry - 对不起 Duìbùqǐ

Excuse me, I would like to ask..... 不要意思, 请问 Bùyào yìsi, qǐngwèn

l didn't order that - 我没有命令 wo mei dian zhe ge

I don't want it - 不想要它 bu yao

Wait a minute - 等一下 deng yi xia

Stop - 停止 ting yi xia

How much is it -这个多少钱 Zhège duōshǎo qián

Where is the toilet please -请问卫生间在哪里 Qǐngwèn wèishēngjiān zài nǎlǐ

Where can l get a taxi please - 请问哪里可以打 车 Qǐngwèn nǎlǐ kěyǐ dǎchē

l live in/at... - 我住在 Wǒzhù zài

I would like to order - 我想点 Wǒxiǎng diǎn

1-10 - 一二三四五六七八九十 Yī èr sān sì wǔliù qī bā jiǔshí

I don't understand - 我不明白 ting bu dong

Menu - cai dan / Bill (in restaraunt ) - mai dan / Waiter! - fu wu yuan / Cold water - bing de shui / Cold beer - bing de pi jiu

"A different language is a different vision of life" -**Federico Fellini** 



#### CATCH SOME VIEWS WITH

# AMAZING SIGHTS

"Explore history in some of the most iconic world heritage sites"

#### OUR TOP 6 RECOMMENDED SIGHTS

With thousands years of history, you'll be spoilt for choice on things to do and sights to see. We have put together our favourite.

#### 1. Great Wall of China - Beijing

One of the worlds most iconic world heritage sites, the wall is over 5,000 km (3100 miles) long and is filled with beautiful mountain top scenery.

#### 2. The Terrecota Army - Xi'an

Having remained underground for 2,000 years. The sight was discovered in 1974 as farmers were digging a well. It is renowned as being one of the greatest archaeological sites in the world.

3. The Yellow Mountains - Huangshan In east China, close to Shanghai and Hangzhou, the Yellow Mountain Scenic Area woos travellers with its five wonders: sun rises, seas of clouds, oddly-shaped rocks, twisted pine trees, and hot springs. It sits in one of Chinese three best national parks surrounded by beautiful scenic sights.

#### 11 4. Giant Pandas – Chengdu

Considered a "National Treasure" of China. The giant panda is not only deeply loved by the Chinese, but by many foreigners too, and not just children.

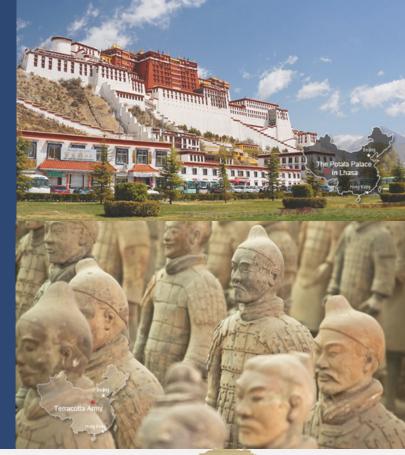
#### 5. The Potala Palace - Lhasa

The Potala Palace is a symbol of Tibet. In 1994 it was declared a UNESCO World Cultural Heritage Site. It is a huge treasure house of materials and articles from Tibetan history, religion, culture and art.

#### 6. West Lake - Hangzhou

Hangzhou is renowned as China's "paradise on earth" owing to its beautifully crafted landscape. West Lake was created after the Chinese love for garden-style parks for recreation. West Lake is a place of tranquillity where urbanity becomes a silhouette on the northeast horizon and mountains near and far surround it on the other three sides.

#### http://www.chinahighlights.com/





# **COST OF LIVING**

EXPECT THE TYPICAL SALARY TO GO A LONGER WAY. BELOW IS A BREAKDOWN OF THE AVERAGE COST OF LIVING.

#### RENT

1700 to 4150 RMB (250 to 600 USD PCM)

#### Rent will vary by city and housing is usually provided free under your contract. Major cities, Beijing, Shanghai, Guangzhou and Shenzhen will be much more expensive in the town cities (1000 USD for one bedroom). Outside the city may cost around 200 to 400 USD with older apartments being much cheaper. Utilities (Electric) will cost around \$50 and Water will be \$5

#### FOOD

1000 to 1700 RMB 150 to 250 USD PCM)

For 250 USD you'll afford 4 high quality meals a day (steak, chicken fillets, vegetables etc) if you are cooking for yourself.

Restaurant food starts at \$2 for a basic meal (rice, veg and meat). For about \$5, you'll get a much more substantial meal.

Imported food is much more costly. Do as the locals do and import from taobao.com or alibaba.com **TRANSPORT** 1.10 to 180 RMB 0.16 to 25 USD PCM)

**A Public Bus**- \$0.30-0.80 (2-5 RMB) **Buying a Bicycle** -\$30+ **Taxi** - \$1.10 (+\$0.32 after 3km) **Subway** - \$0.30-0.80 (2-5 RMB)

INTERNET & PHONE 100–170 RMB (\$16 – 25 PCM)

Internet - 400 RMB \$15 Phone - Non contract \$7-25 & a contract phone of \$10+ 5--100 RMB OTHER AMENITIES

**Gym Membership** \$240 a year

**Hair Cut** \$1.80+

**Cinema Ticket** \$5.50+

**Wine** \$10+

Hostel \$4+

**Hotel** \$20+

Street Food \$1.80+

Sight Seeing \$11+



### **APPLICATION DOCUMENTS & COSTS**

Upon successful confirmation of your interview and have made a mutual agreement with the school. We will ask you to provide the following.

Once you have obtained the required documents and received your work permit from your school. The final stage will be:

To process your Visa, they will require the following Submitted to your nearest embassy / consulate: Passport, Health Statement, 1 Passport Photo, Application Form, CV/Resume, Foreign Expert Permit, Invitation

The health examination (30 days valid) will involve: A small blood test to rule out HIV, hepatitis and syphilis, An ultrasound scan to check for diseases in internal organs, An X-ray for tuberculosis, An ear, nose and throat exam, An electrocardiogram (ECG) check to rule out heart disease, A skin check for contagious skin diseases, A blood pressure check, A lymph node check, Confirmation of your height and weight.

**Required Documents (Prices may Vary)** 

Criminal Record Check / FBI Report - Around 65 GBP FBI Report - Around 55 USD

**Medical Check -** £30 - £500 (United Study will provide the medical form required for signing with information regarding the requirements and for it to be authorised by your GP/Doctor or specialist Visa Health Centre.

**Single Flight** - £300+ \$400+

Apostilled Notarised Degree - £60

(Applicants of other countries will also be fully supported by a specialist member of the United Study team to help you obtain all the documents you need)



WWW.UNITEDSTUDY.CO.UK

# GET STARTED TODAY

### TO APPLY: EMAIL YOUR DOCUMENTS OR QUESTIONS TO APPLY@UNITEDSTUDY.CO.UK

S info@unitedstudy.co.uk

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### **APPLY NOW**

West Lake in Hangzhou

Various Locations to Choose From HIRING ALL YEAR ROUND



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